

Town of Rowe – FY2013
Board of Selectmen – Meeting Minutes
Monday, June 17, 2013 – 3:00pm
Rowe Town Hall

Call to Order: The meeting was called to order by Chairman Wilson at 3:02pm.

Present: Chairman Marilyn Wilson, Vice Chairman Susan Gleason, Selectman Noel Abbott

Also Present: Town Coordinator Ellen Miller, Ann Foshay

Public Participation: Chair Wilson stated that the audience participation section will be held at the end of the meeting. Chair Wilson stated that she will stay behind after the meeting to talk with anyone wishing to do so. Chair Wilson also stated that the public cannot demand what goes in the minutes of a meeting. Also, anonymous letters are not to be entered into the minutes. They are not even to be read. A Board can refuse to accept an anonymous letter.

Selectmen's Mail: Chair Wilson received a hand carried letter at her home from the BOH concerning the "lack of cooperation" by the Town Coordinator; however, the one mailed via USPS was not given to her. Ms. Miller said she had opened the letter and made copies for all board members, as she had received her own copy so knew the contents of the letter. Chair Wilson stated that she wants to open any mail addressed to her. Vice Chair Gleason stated that she does want her mail in a timely manner, but does not care who opens it. Selectman Abbott stated that he has no concerns about the Town Coordinator opening his mail.

Minutes: Chair Wilson reminded Ms. Miller that minutes should not contain any bias.

Documents Discussed at Meetings: Ms. Miller asked for clarification as to what documents become part of the record. She stated that many times documents, letters, emails received and emails sent are discussed, but they are not presented to become part of the public record. For the future she requested something in writing stating what the requirement is.

Letter of Caution: The Select Board voted (2/1/0) to submit a letter of caution to Ms. Miller concerning the BOH's letter citing her lack of cooperation. Selectman Abbott opposed issuing the letter of caution. He stated he will submit his own letter to attach to the letter for Ms. Miller's file.

Withdrawal of Name from List of Complainants: Margie Morse was told in error that her name was on the list of people who formally complained about Ellen's lack of cooperation regarding the plans for the [school] septic system and asked to have it removed.

Email from BOH Clerk: Vice Chair Gleason provided a copy of an email of a Board of Health request, dated in January, for school septic plans that was sent from the BOH Clerk to BOH Chair David Cousineau, that was forwarded to Vice Chair Gleason and she gave a paper copy to Chair Wilson and Selectman Noel Abbott.

HR Policy Manual: The Board continued their review of the draft HR Policy Manual.


Adjournment: The Select Board voted unanimously (3/0/0) to adjourn the meeting at 5:30pm.

Respectfully submitted,

Ellen B. Miller, Town Coordinator

Date Approved
July 17, 2013

Approved:


Marilyn Wilson, Chairman


Susan P. Gleason, Vice Chairman

Noel Abbott, Selectman

Documents:

- Agenda
- Letter of Caution to Ellen Miller
- Margie Morse email
- BOH Clerk Marcella Stafford-Gore email